### **Academic Advising**

The Academic Advising Center coordinates advising throughout the Webster University network: graduate and undergraduate, on-ground and online, and faculty and staff. This office provides students, faculty and staff with information and tools to understand academic programs and policies that serve to help students fully realize their academic and professional goals. Graduate students will be assigned an advisor, either in the Advising Center or at their local campus or school, who will assist them throughout their graduate journey, from the point of entry through graduation.

#### **Contact Information:**

Toll Free: 800-982-3847 Phone: 314-968-6972 Email: advising@webster.edu Web: www.webster.edu/advising

### Reeg Academic Resource Center (Reeg ARC)

The Reeg Academic Resource Center offers students, faculty, and staff resources and support for academic success. The Reeg ARC helps the worldwide Webster community to create meaningful connections by providing academic resources, support, advocacy, and access through relationships that empower students across the worldwide Webster University community. The Reeg ARC promotes equitable access to education by helping students succeed at Webster in several ways, which include the following:

Academic Counseling is available to all undergraduate and graduate students throughout Webster's global system and supports student success. Academic Counseling conversations often focus on accessing University resources, goal setting, learning styles, motivation, note taking, self-advocacy, stress-relief and management, study skills, test taking, time management and more. Academic Counseling is also available for more intentional conversations with students on academic probation, low or failing grades, or incomplete course work.

Academic Integrity Education means being intellectually honest in all work created in the pursuit of knowledge and submitted in all courses. Academic communities expect their work to be original, and Webster subscribes to this tradition of intellectual honesty. We provide students with the opportunity to learn how to do their own work to "write" their own future.

Assistive Technology is available for students who need additional support. While many forms of assistive technology are available only to students with applicable disability accommodation, some technology and software is available to all students. Kurtzweil 3000, a program that assists students with reading and writing, is an example of free software that is available to all students, undergraduate and graduate throughout Webster's global system. Additionally, Ally is built into WorldClassRoom (Canvas) and allows students options for accessible online materials located into their WorldClassRoom courses.

**Disability Accommodations** are available through the Disability Student Services (DSS) at the Reeg Academic Resource Center. The Academic ADA Coordinator is available to discuss the process of setting up academic accommodations and other qualifying services available to students with documented disabilities.

The Reeg ARC's **Testing Center** proctors rescheduled tests with an instructor's approval, accommodated tests, MBA prerequisite

waiver exams, language placement exams and various other exams. Appointments should be made at least 24 hours in advance of the requested testing time.

The **Tutoring Program** provides a pool of capable tutors available to work one-on-one or in small groups with students to help them achieve greater confidence, independence, and success as learners. Individual peer tutoring is available by appointment for both short-term "catch-up" work and ongoing support. Online tutoring services are available to students worldwide. To access these services, log in to WorldClassRoom (Canvas) and open any course shell. In the course, click on NetTutor in the left-hand course menu. Then, select the subject

Students with documented disabilities should contact the Reeg ARC to arrange for appropriate accommodations to ensure equal access to Webster's programs and activities. Assistive technology consultation for Kurzweil 3000, Dragon Naturally Speaking, ZoomText, JAWS, Smartpen, Braille, alternative texts, alternative keyboards, reading software and other hardware/software is

**Contact Information:** 

Toll Free: 866-435-7270 Phone: 314-246-5995 Email: support@webster.edu Web: www.webster.edu/technology

the records maintained in the student information system include student name, ID number, address, telephone number, date of birth, courses taken, grades earned, degrees earned and much more

### **Contact Information:**

Toll Free: 800-987-3447 Phone: 314-968-7450

Email: registraroffice@webster.edu

Web: www.webster.edu/academics/registrar.php

### **Student Affairs**

Student Affairs is responsible for all co-curricular programs including Career Planning and Development, Campus Ministry, Counseling, First Year Experience (FYE) and Undergraduate Persistence, Campus Dining Services, Housing and Residential Life, Student Health Services, Multicultural and International Student Affairs, WebsterLEADS, Office of Student Engagement, Parent Programs, Student Conduct and the University Center. The Dean's office responds to student concerns and problems; administers emergency student loan funds, the Money for Textbooks program (for St. Louis and online students only), and the undergraduate tuition adjustment process; makes referrals to appropriate resources; advises on all policies affecting students; and works in close coordination with key administrators on all student conduct proceedings.

### **Contact Information:**

Toll Free: 800-981-9804